



NORTHWESTERN
UNIVERSITY

Office of the Registrar

Application for Northwestern University Credit for College-Level Course
Work Completed Prior to Graduation from High School
(Please submit one form for each course you wish to have evaluated)

Part I – To be completed by the student:

NU Start Date _____

Student's name _____

Student ID#: _____

Title of course _____

College where taken _____

Part II – to be completed by the high school registrar, principal, or counselor:

I certify that the above college-level course was not part of the student's high school program and that credit for the course was not applied to fulfill any requirements for the high school diploma.

Printed Name _____

Signature: _____

Title _____

High School _____

Date _____ Contact Number: _____

Part III – To be completed by the registrar or dean of the college where the course was taken:

I certify that the above course was attended by duly matriculated college students and was taken on a university campus and not online*. Please note that courses taken through dual enrollment programs where credit is applied twice to two credentials simultaneously are not eligible for transfer credit at Northwestern.

Printed name _____ Contact Number _____

Signature _____

Title _____

*Due to COVID-19, online coursework will be allowed for the terms of winter, spring or summer 2020. Normal policy resumes for fall 2020 onwards.

For more information about our policies pertaining to college coursework completed during high school enrollment, please visit our first year student page: <https://www.registrar.northwestern.edu/registration-graduation/transfer-and-test-credit/college-courses-completed-during-high-school.html>

Please submit the completed application to:

Northwestern University
Office of the Registrar
619 Clark Street
Evanston, Illinois 60208
nu-transfer-credit@northwestern.edu