

Waitlists

- Waitlists are created in 'Enrollment' section of CLSS

Edit Section – BIOL_SCI 218-0-20: Biochemistry (SIS Class Nbr: 23935)

Section Information

1 Title/Topic: Biochemistry (Default Value) 7 Session: Regular Academic Session
2 Section #: 20 8 Campus: Evanston Campus
3 Credit Hrs: 1 9 Status: Active
4 Schedule Print: Yes 10 Consent: No Special Consent Required
5 Section Type: Lecture 11 Grade Mode: ABC Grading
6 Link To: Not linked to other sections

12 Section Attributes **13 Course Attributes**
WCAS Distribution Requirement: Natural Sciences Distro Area WCAS Distribution Requirement: Natural Sciences Distro Area

14 Instructor **15 Room** **17 Schedule**
Meade, Thomas (TJM604) General Purpose Classroom MWF 10am-10:50am x

16 Characteristics
Campus: North
NUIIT WiFi
Room Request
Seating: Seminar Style

18 Enrollment **19 Comments**
Maximum: 220 Projected: 0 current: 0 Wait Cap: 0 Request Rm Cap: 220

20 21
x Close ✓ Save Section

- **Once a class reaches its full enrollment and a student puts themselves on the waitlist, no other students can enroll in that class until the waitlist is empty of everyone, even if an enrolled student drops and a seat becomes available.**
- Students are not automatically enrolled into a class from a waitlist if a spot opens up in the class.
- Students can add themselves to a waitlist up until the THIRD day of the Change of Registration Period. Waitlists will close to any new additions on that third day. All students that are on the wait list on that third day will remain as such.
- The Registration team can drop a student from the waitlist if you need us to open the class back up, but departments will need to contact the student and let them know of their removal first.
- Students cannot add themselves to a waitlist if a class is set to department or instructor consent.
- Permission Numbers or Student Specific Permissions are necessary for students who are on the waitlist to enroll in the course.
- Students can only waitlist for up to 2 units.
- Students cannot see who is on the waitlist for a class other than themselves.
- If a department wants to put a waitlist on a class with a lecture section that also has labs or discussion sections, a waitlist must also be put on those with an equal number of waitlist seats between the lecture and all discussions/labs.
- For combined sections, please let the Registration team know if waitlist is offered on both departments' listing, or just one, and how many wait list spots for the combined class overall.