

Term Withdrawal Request

This form is for students to request withdrawal from the University, either for a current or upcoming term with an intent to return, or permanently. Students receiving financial aid, including student loans, living in University housing or studying on a University-sponsored F1 or J1 visa are responsible for contacting the associated offices on campus to inform them of this change in status.

Term and year: _____

First Name	Last Name	Student ID
School		Dual Degree School <i>if applicable</i>

Reason: Transfer to another program or institution
 Military service
 Personal (family, professional, etc.)

(Optional):

Graduation Term *(if applicable)* Retain
 Remove
 Defer to: _____

Withdrawals before the term begins result in cancelled enrollment and all associated tuition and fees.
 Withdrawals in the Fall, Winter, and Spring quarters with an "Effective Date" through the end of the 6th week of classes will result in an entry on the transcript documenting the withdrawal date. Withdrawals with an "Effective Date" after the end of the 6th week will result in the withdrawn courses, with grades of "W", being posted on the transcript along with the withdrawal date.

_____ _____
 Student Signature Date

Remove all future enrollment:
 Discontinue the student record Term Withdrawal Effective date: _____

Dual degree students must obtain signatures from both schools.

_____	_____	_____	_____
Approver	Signature	Approver	Signature
_____	_____	_____	_____
School	Date	School	Date