

## September 2009

Sunday	Monday	Tuesday	Wed	Thurs	Friday	Saturday
		<b>1</b> Tuition due, Fall Quarter	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> Close Kellogg 11 <sup>th</sup> wk Summer grade roster – Trans/Grading  Prior term copy for Winter Quarter 2010 class schedule – Reg/Sched  NSC Enrollment Submission – Reporting	<b>9</b>	<b>10</b>	<b>11</b> Registration for Fall Quarter ends 5 p.m.	<b>12</b>
<b>13</b>	<b>14</b> New Graduate Student Orientation, Norris University Center, 9 a.m. - 5 p.m.	<b>15</b> Residence halls open for new students, Fall Quarter  New Student Orientation begins, Fall Quarter	<b>16</b>	<b>17</b> Athlete & SSD student registration (12 p.m.) – Reg/Sched	<b>18</b> Residence halls open for returning students, Fall Quarter  New Student Registration, Fall Quarter	<b>19</b>
<b>20</b>	<b>21</b> Send Fall 2009 (4360) Class Schedule (courses registered for) via CAESAR e-mail to students - Reg/Sched  Run P/N query for part-time students – Deg Audit	<b>22 Week 1</b> Classes for Fall Quarter 2009 begin 8 a.m.  Classes begin for the School of Continuing Studies, Fall Quarter 2008, 6:15 p.m. - See SCS web site for additional SCS important dates  Change of Registration Period (add/drop)/Late registration for returning students for Fall Quarter begins  First day to initiate transfer from one school of NU to another for Winter Quarter 2010	<b>23</b>	<b>24</b>	<b>25</b> Applications due for make-up examinations, Fall Quarter	<b>26</b>
<b>27</b>	<b>28 Week 2</b> Last day for late registration, Fall Quarter  Last day for students in The Graduate School to change grading status from grade to P-N or vice versa for Fall Quarter  Last day for adding any course or changing a section for Fall Quarter. No refunds or bill reductions made on any changes of registration after this date.	<b>29</b> Run P/N query for part-time students – Deg Audit	<b>30</b>			

## October 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Begin 2010-11 calendar production (Univ/Acad/ROIC) deadline is 11/1 – Systems  NSC August Degrees Submission - Reporting	2	3
4	5 <b>Week 3</b> NSC Enrollment Submission - Reporting	6	7	8	9 Receive URR checklist from Engineering for Dec '09 completions – Deg Audit  Last day for undergraduate students to change grading status from grade to P-N or vice versa for Fall Quarter	10
11	12 <b>Week 4</b> Review Consumer Information web page for updates and changes – Sys & Business  Run initial probation list and send to Dean's Office – Deg Audit  Quarterly Statistics & End of Third Week Reporting - Reporting	13 Quarterly Statistics & End of Third Week Reporting	14 Quarterly Statistics & End of Third Week Reporting	15 Quarterly Statistics & End of Third Week Reporting[	16 Quarterly Statistics & End of Third Week Reporting	17
18	19 <b>Week 5</b>	20	21 Last day for students to submit completed Inter-School Transfer applications to Dean's Office of the proposed school Winter Quarter 2010	22	23 Depts proof Winter Quarter 2010 (4370) class schedule at RO – Reg/Sched	24
25	26 <b>Week 6</b> Depts proof Winter Quarter 2010 (4370) class schedule at RO – Reg/Sched	27	28	29	30 Winter Quarter 2010 (4370) Class Schedule published to CAESAR – Reg/Sched  Last day for dropping any course for Fall Quarter. (No tuition adjustment after Monday, September 28)  Last day to withdraw for Fall Quarter without academic review	31

## November 2009

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>2 Week 7</b> Deadline for 2010-11 Calendars (Univ/Acad/ROIC) - Systems</p> <p>Send faculty online grading bulk e-mails - <b>without access</b> to online grading – Sys/Transcripts &amp; Grades</p> <p>Change student self-service term preference to 4370 (Winter 2010) - Registrar</p>	3	4	<p>5 Discontinue Fall Quarter 2009 (4360) non-registrants and term activate for Winter Quarter 2010 (4370) - Registrar</p> <p>Assign registration appointment times for Winter Quarter 2010 (4370) – Reg/Sched</p> <p>Winter Quarter 2010 (4370) PDF class schedule online – Systems/Reg/Sched</p> <p>Winter Quarter 2010 (4370) Registration Bulk E-mail - Systems</p> <p>NSC Enrollment Submission – Reporting</p> <p>Send registration hold bulk e-mail to students for Winter Quarter 2010 (4370) to students - Systems</p>	6
<p><b>9 Week 8</b> Departmental pre-registration for Winter Quarter 2010 (4370) begins (through 11/12) – Reg/Sched</p> <p>Schedule Fall Quarter 2009 (4360) Final Examination Rooms – Reg/Sched</p>	10	11	12	13 Athlete and SSD student registration (12 PN) – Reg/Sched
<p><b>16 Week 9</b> CTEC site opens for instructor check</p> <p>Send faculty online grading bulk e-mails - <b>with access</b> to online grading – Trans/Grades</p> <p>Generate grade rosters for Fall Quarter 2009 (4360) – Trans/Grades</p> <p>Online grading opens on CAESAR – Trans/Grades</p> <p>Registration for Winter Quarter begins</p> <p>Registration begins for the School of Continuing Studies - Winter Quarter - See SCS web site for additional SCS important dates</p>	17	18	19	20
<p><b>23 Week 10</b> CTEC evaluation site opens for students</p>	24	25 Thanksgiving vacation begins 6 p.m.	26 Thanksgiving Day	27
<p><b>30 Week 11</b> Quarterly statistics posted online – Reporting/Systems</p> <p>Last day for current students to file undergraduate financial aid applications for Winter Quarter</p> <p>Classes for Fall Quarter resume 8 a.m.</p> <p>Classes for the School of Continuing Studies for Fall Quarter resume 6:15 p.m. - See SCS web site for additional SCS important dates</p> <p>WCAS Reading Period begins</p>				

# December 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 Prior term copy for Spring Quarter 2010 class schedule – Reg/Sched	4	5 Last day of classes for Fall Quarter
6	7 Spring 2010 Proofs mailed – Reg/Sched  NSC Enrollment Submission - Reporting  Send address update bulk e-mail to students - Systems  Fall Quarter examinations begin	8	9 Send grading deadline bulk e-mail reminder to instructors (deadline is 12/14/2009) – Trans/Grades/Sys	10 Run course repeat process (course catalog) – Assoc Registrar	11 Fall quarter examinations end. Vacation begins 6 p.m.	12 Fall Quarter ends for the School of Continuing Studies
13 CTEC evaluation site closes (midnight)	14 Grades due for Fall Quarter 2009 (4360) - 3 PM – Trans/Grades  Run Course Repeat Process (AFTER GRADES ARE POSTED) – Assoc Reg	15 Run Final Probation list – Degree Audit	16 Send CAESAR Grades Available bulk e-mail to students – Trans/Grades/Sys  End of Term Reporting	17 End of Term Reporting	18 End of Term Reporting	19
20	21	22	23 Send add/drop – p/n bulk e-mail to March 2010 Undergraduate completors – Deg Aud/Sys  Run P/N query for part-time students – Deg Aud	24 HOLIDAY	25 HOLIDAY	26
27	28	29 Send Winter 2010 (4370) Class Schedule e-mail to students – Reg/Sched	30	31 HOLIDAY		

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<b>January 2010</b>				
Monday	Tuesday	Wednesday	Thursday	Friday
				<p><b>1</b>  <b>HOLIDAY</b>                      Tuition due, Winter Quarter</p>
<p><b>4 Week 1</b>                      Certification of Student Athletes – Assoc Reg                      Spring 2010 proofs due to R.O. – Reg/Sched                      Classes for Winter Quarter 2010 begin 8 a.m.                      Classes begin for the School of Continuing Studies for Winter Quarter 2010, 6:15 p.m. - See SCS web site for additional SCS important dates                      New and Transfer Student Registration for Winter Quarter                      First day to initiate transfer from one school of NU to another for Spring Quarter 2010                      Change of Registration period (add/drop)/Late registration for Returning students for Winter Quarter begins</p>	<p><b>5</b>                      NSC Enrollment Submission- Reporting</p>	<p><b>6</b></p>	<p><b>7</b></p>	<p><b>8</b>                      Contact Asst. to the Vice-President Admin &amp; Planning/Trustees' Office to verify the names of the Chairman of the Board of Trustees and the Secretary of the Board of Trustees - Graduation                      Contact Deans offices in each school to confirm the name of each dean- Graduation                      Send message to department assistants responsible for graduation regarding supply ordering and distribution - Graduation                      Applications due for make-up examinations, Winter Quarter                      Last day for adding any course or changing a section for Winter Quarter. No refunds or bill reductions made on any changes of registration after this date                      Last day for late registration, Winter Quarter                      Last day for students in The Graduate School to change grading status from grade to P-N or vice versa for Winter Quarter                      Last day to pick up Study Abroad applications for Fall/Academic Year programs</p>
<p><b>11 Week 2</b>                      Receive URR checklist from Engineering for Mar 2010 completions &amp; June Graduates – Reg/Sched                      Run P/N query for part-time students – Reg/Sched                      Apply "CHRT" attribute to new undergrads – Assoc Reg</p>	<p><b>12</b></p>	<p><b>13</b></p>	<p><b>14</b></p>	<p><b>15</b>                      Application to graduate bulk e-mail sent to students- June 2010 - Systems</p>
<p><b>18 Week 3</b>                      Suspension of classes for observance of Martin Luther King Jr. Day</p>	<p><b>19</b></p>	<p><b>20</b></p>	<p><b>21</b>                      Fall/Full year applications for Study Abroad due in the Study Abroad Office by 5 p.m. for people with last names A through G</p>	<p><b>22</b>                      Last day for undergraduate students to change grading status from grade to P-N or vice versa for Winter Quarter</p>
<p><b>25 Week 4</b>                      Run and distribute first probation list – Deg Aud                      Quarterly Statistics &amp; End of Third Week Reporting</p>	<p><b>26</b>                      Quarterly Statistics &amp; End of Third Week Reporting                      Fall/Full year applications for Study Abroad due in the Study Abroad Office by 5 p.m. for people with last names H through O</p>	<p><b>27</b>                      Quarterly Statistics &amp; End of Third Week Reporting</p>	<p><b>28</b>                      Quarterly Statistics &amp; End of Third Week Reporting</p>	<p><b>29</b>                      Quarterly Statistics &amp; End of Third Week Reporting                      Departments proof Spring Quarter 2010 (4380) class schedule at RO – Reg/Sched                      Order supplies from Herff-Jones to be delivered in June – Graduation                      Fall/Full year applications for Study Abroad due in the Study Abroad Office by 5 p.m. for people with last names P through Z</p>

## February 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p><b>1 Week 5</b>                      Departments proof Spring Quarter 2010 (4380) class schedule at RO – Reg/Sched</p> <p>NSC December Degree Submission - Reporting</p>	2	<p><b>3</b>                      Last day for students to submit completed Inter-School Transfer applications to Dean's Office of the proposed school for Spring Quarter 2010</p>	4	<p><b>5</b>                      Spring Quarter 2010 (4380) Class Schedule published to CAESAR – Reg/Sched</p> <p>NSC Enrollment Submission - Reporting</p>	6
7	<p><b>8 Week 6</b>                      Schedule Winter Quarter 2010 (4370) Final Examination rooms – Reg/Sched</p> <p>Quarterly statistics posted online – Sys/Reporting</p>	9	<p><b>10</b>                      Send registration hold bulk e-mail to students for Spring Quarter 2010 (4380) to students - Systems</p>	<p><b>11</b>                      Discontinue Winter Quarter 2010 (4370) non-registrants and term activate for Spring Quarter 2010 (4380) - Registrar</p> <p>Assign registration appointment times for Spring Quarter 2010 (4380) – Reg/Sched</p> <p>Spring Quarter 2010 (4380) PDF class schedule available online - Systems</p> <p>Spring Quarter 2010 (4380) Registration Bulk E-mail – Sys/Reg/Sched</p>	<p><b>12</b>                      Last day for dropping any course for Winter Quarter. (No tuition adjustment after Friday, January 8)</p> <p>Last day to withdraw for Winter Quarter without academic review</p>	13
14	<p><b>15 Week 7</b>                      Change student self-service term preference to 4380 (Spring 2010) - Registrar</p> <p>Departmental pre-registration for Spring Quarter 2010 (4380) begins (through 2/18) – Reg/Sched</p> <p>Send faculty online grading bulk e-mails - <b>without access</b> to online grading – Sys/Trans/Grades</p>	16	17	18	<p><b>19</b>                      Athlete and SSD student registration (12 PM) – Reg/Sched</p>	20
21	<p><b>22 Week 8</b>                      CTEC site opens for instructor check</p> <p>Registration for Spring Quarter begins</p> <p>Registration begins for the School of Continuing Studies - Spring Quarter - See SCS web site for additional SCS important dates</p>	23	24	25	26	27
28						

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**March 2010**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p><b>1 Week 9</b>                      Send faculty online grading bulk e-mails - <b>with access</b> to online grading – Sys/Trans/Grades                      Generate grade rosters for Winter Quarter 2009 (4330) – Transcripts/Grading                      Online grading opens on CAESAR) – Transcripts/Grading                      CTEC evaluation site opens for students                      NSC Dec '09 degrees submission – Reporting</p> <p>Last day for current students to file undergraduate financial aid applications for Spring Quarter</p>	<p><b>2</b></p>	<p><b>3</b>                      Summer Application for Study Abroad due in the Study Abroad Office by 5 p.m.</p>	<p><b>4</b></p>	<p><b>5</b>                      First diploma order sent to Herff-Jones - Graduation                      NSC Enrollment Submission - Reporting</p>	<p><b>6</b></p>
<p><b>7</b></p>	<p><b>8 Week 10</b></p>	<p><b>9</b>                      WCAS Reading Period begins</p>	<p><b>10</b></p>	<p><b>11</b></p>	<p><b>12</b></p>	<p><b>13</b>                      Last day of classes for Winter Quarter</p>
<p><b>14</b></p>	<p><b>15</b>                      Fall 2010 proofs mailed – Registration/Scheduling                      June Graduates bulk e-mail – Degree Audit                      Send address update bulk e-mail to students – Systems</p> <p>Winter Quarter examinations begin</p>	<p><b>16</b></p>	<p><b>17</b>                      Send grading deadline bulk e-mail reminder to instructors (deadline is 3/22) – Systems/Transcripts/Grading</p>	<p><b>18</b>                      Run course repeat process (course catalog) – Assoc Registrar</p>	<p><b>19</b>                      Winter Quarter examinations end. Vacation begins at 6 p.m.</p>	<p><b>20</b>                      Winter Quarter ends for the School of Continuing Studies</p>
<p><b>21</b>                      CTEC evaluation site closes (midnight)</p>	<p><b>22</b>                      Grades due for Winter Quarter 2010 (4370) - 3 PM – Transcripts/Grading                      Run Course Repeat Process (AFTER GRADES ARE POSTED) – Assoc Registrar                      Spring Break</p>	<p><b>23</b>                      Send CAESAR grades available bulk e-mail to students – Sys/Trans/Grades                      Run Final Probation list – Degree Audit</p>	<p><b>24</b>                      Send add/drop, p/n bulk e-mail to Jun '10 undergrad graduates, exclude MEAS – Deg/Aud/Sys                      End of Term Reporting                      Run P/N query for part-time students – Deg Audit</p>	<p><b>25</b>                      End of Term Reporting</p>	<p><b>26</b>                      Send Spring 2010 (4370) Class Schedule e-mail to students – Sched/Reg                      End of Term Reporting</p>	<p><b>27</b></p>
<p><b>28</b></p>	<p><b>29 Week 1</b>                      Certification of Student Athletes – Assoc Registrar</p> <p>Classes for Spring Quarter 2010 begin 8 a.m.</p> <p>Classes begin for the School of Continuing Studies for Spring Quarter 2010 6:15 p.m. - See SCS web site for additional SCS important dates</p> <p>New and Transfer Student Registration for Spring Quarter</p> <p>First day to initiate transfer from one school of NU to another for Summer Session 2010 or Fall Quarter 2010</p> <p>Change of Registration period (add/drop)/Late registration for Returning students for Spring Quarter begins</p>	<p><b>30</b></p>	<p><b>31</b></p>			

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# April 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				<p><b>1</b> Update Student Attribute Value table for "CHRT" Student Attribute – Assoc Reg</p> <p>Tuition due, Spring Quarter</p> <p>Financial Aid Applications due for students studying abroad on Fall/Fall-Winter/Academic Year programs</p>	<p><b>2</b> Applications due for make-up examinations, Spring Quarter</p> <p>Last day for late registration, Spring Quarter</p> <p>Last day for students in The Graduate School to change grading status from grade to P-N or vice versa for Spring Quarter</p> <p>Last day for adding any course or changing a section for Spring Quarter. No refunds or bill reductions made on any changes of registration after this date</p>	<b>3</b>
<b>4</b>	<p><b>5 Week 2</b> Fall 2010 proofs due to the R.O. – Reg/Sched</p> <p>NSC Enrollment Submission - Reporting</p> <p>Apply "CHRT" attribute to new undergrads – Assoc Reg</p>	<b>6</b>	<b>7</b>	<p><b>8</b> Term Activate Summer Session 2010 (4390) - Registrar</p> <p>Assign registration appointment times for Summer Session 2010 (4390) – Reg/Sched</p> <p>Summer Session 2010 (4390) Registration Bulk E-mail - Systems</p>	<p><b>9</b> Second diploma order sent to Herff-Jones - Graduation</p>	<b>10</b>
<b>11</b>	<p><b>12 Week 3</b> Registration for Summer Session begins for current undergraduate and graduate students and Continuing Studies students - See SCS web site</p>	<b>13</b>	<b>14</b>	<b>15</b>	<p><b>16</b> Last day for undergraduate students to change grading status from grade to P/N or vice versa for Spring Quarter</p>	<b>17</b>
<b>18</b>	<p><b>19 Week 4</b> Run and distribute first probation list – Deg Aud</p> <p>Quarterly Statistics &amp; End of Third Week Reporting</p> <p>Run P/N query for part-time students – Deg Aud</p>	<p><b>20</b> Quarterly Statistics &amp; End of Third Week Reporting</p>	<p><b>21</b> Quarterly Statistics &amp; End of Third Week Reporting</p>	<p><b>22</b> Quarterly Statistics &amp; End of Third Week Reporting</p>	<p><b>23</b> Quarterly Statistics &amp; End of Third Week Reporting</p> <p>Departments proof Fall Quarter 2010 (4400) class schedule in RO – Reg/Sched</p>	<b>24</b>
<b>25</b>	<p><b>26 Week 5</b> Departments proof Fall Quarter 2010 (4400) class schedule in RO</p>	<b>27</b>	<p><b>28</b> Last day for students to submit completed Inter-School Transfer applications to Dean's Office of the proposed school for Fall Quarter 2010</p>	<b>29</b>	<p><b>30</b> Fall Quarter 2010 (4400) Class Schedule posted to CAESAR</p> <p>Submit the names of our division's graduates to University Relations for inclusion in the Commencement Program</p> <p>Last day for current students to file undergraduate financial aid applications for 2010-11</p>	

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## May 2010

Sun	Monday	Tues	Weds	Thursday	Friday	Saturday
						<b>1</b> Financial Aid Applications due for students studying abroad on Winter-Spring/Spring-only programs
<b>2</b>	<b>3 Week 6</b> Quarterly statistics posted online – Reporting/Sys	<b>4</b>	<b>5</b> NSC Enrollment Submission - Reporting  Send registration hold bulk e-mail to students for Fall Quarter 2010 (4400) - Sys	<b>6</b> Discontinue Spring Quarter 2010 (4380) non-enrollees and term activate Fall Quarter 2010 (4400) - Registrar  Assign registration appointment times for Fall Quarter 2010 (4400) – Reg/Sched  Fall Quarter 2010 (4400) Registration Bulk E-mail – Systems  Send application to graduate reminder bulk e-mail for June 2011	<b>7</b> Fall Quarter 2010 (4400) PDF Class Schedule online – Systems  Last day for dropping any course for Spring Quarter. (No tuition adjustment after Friday, April 2)  Last day to withdraw for Spring Quarter without academic review	<b>8</b>
<b>9</b>	<b>10 Week 7</b> Change student self-service term preference to 4400 (Fall 2010) - Registrar  Departmental pre-registration for Fall Quarter 2010 (4400) begins (through 5/13) – Reg/Sched  Send faculty online grading bulk e-mails - without access to online grading – Trans/Grade/Sys	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> Athlete and SSD student registration (12 PM) – Reg/Sched	<b>15</b>
<b>16</b>	<b>17 Week 8</b> CTEC site opens for instructor check  Registration for Fall Quarter 2010 begins	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b> Proofed commencement program galleys due to University Relations – Graduation  Last day to pick up Study Abroad applications for Winter/Spring programs	<b>22</b>
<b>23</b>	<b>24 Week 9</b> CTEC evaluation site opens for students  Send faculty online grading bulk e-mails - with access to online grading  Generate grade rosters for Winter Quarter 2009 (4330)  Online grading opens on CAESAR	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
<b>30</b>	<b>31 Week 10</b> Memorial Day (no classes)					

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## June 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> Tuition due, Summer Session  WCAS Reading Period begins	<b>2</b> Winter/Spring applications for Study Abroad due in the Study Abroad Office by 5 p.m.	<b>3</b>	<b>4</b> Last day for changes to Commencement Program galleys - Graduation	<b>5</b> Last day of classes for Spring Quarter
<b>6</b>	<b>7</b> Send address update bulk e-mail to students - Systems  NSC Enrollment Submission - Reporting  Spring Quarter examinations begin	<b>8</b>	<b>9</b> Send grading deadline bulk e-mail reminder to instructors (deadline is 6/14) - Trans/Grades/Sys	<b>10</b> Run course repeat process (course catalog) - Assoc Registrar	<b>11</b> Spring Quarter examinations end 6 p.m.	<b>12</b> Spring Quarter ends for the School of Continuing Studies
<b>13</b> CTEC evaluation site closes (midnight)	<b>14</b> Grades due for Spring Quarter 2010 (4380) - 3 PM - Trans/Grades  Run Course Repeat Process (AFTER GRADES ARE POSTED) - Assoc Reg  Contact Assoc Deans re: graduation honors - Graduation  Review annual computer hardware/software upgrades. Orders must be received before end of fiscal year. - Systems	<b>15</b> Send CAESAR grades available bulk e-mail to students - Systems	<b>16</b> End of Term Reporting  Assoc Deans available for honors questions 10 a.m. - 12 p.m. - Deg Aud  Honors to University Relations by 5 p.m. - Deg Aud	<b>17</b> End of Term Reporting	<b>18</b> End of Term Reporting  Baccalaureate  One Hundred Fifty-Second Commencement	<b>19</b>
<b>20</b> Registration for Summer Session ends	<b>21 Week 1</b> Certification of Student Athletes - Assoc Reg  Run P/N query for part-time students - Deg Aud  Last day for current students to file undergraduate financial aid applications for Summer Session  Late Registration for Summer Session  Classes for Summer Session 2010 begin 8 a.m.* - See SCS web site for additional SCS important dates	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> Last day for late registration, Summer Session	<b>26</b>
<b>27</b>	<b>28 Week 2</b> Run P/N query for part-time students - Deg Aud	<b>29</b>	<b>30</b>			

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# July 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				<p>1 Generate &amp; Open Grade Rosters for Weeks 1, 2, 3, &amp; 4 – Trans/Grades</p> <p>Send faculty online grading bulk e-mails – with/without access to online grading – Sys/Transcripts &amp; Grades</p>	2	3
4	<p>5 <b>Week 3</b> Independence Day: Legal Holiday, Classes will not be held</p>	<p>6 <b>NSC Enrollment Submission - Reporting</b></p> <p>Registration begins for the School of Continuing Studies, Fall Quarter 2010 - See SCS web site for additional SCSortant dates</p>	7	8	9	10
11	<p>12 <b>Week 4</b> <b>Quarterly Statistics</b></p>	13	14	<p>15 Run course repeat process (course catalog) – Assoc Registrar</p>	16	17
18	<p>19 <b>Week 5</b></p>	<p>20 One, Two, Three, and Four-week Summer Session grades due for courses ending on 07/17 – Trans/Grades</p> <p>Run course repeat process (Grades wks 1,2,3,4) – Assoc Reg</p>	<p>21 Generate &amp; Open Grade Rosters for Week 6 – Trans/Grades</p> <p>Send faculty online grading bulk e-mails – with/without access to online grading – Sys/Transcripts &amp; Grades</p>	22	23	24
25	<p>26 <b>Week 6</b></p>	27	28	29	<p>30 <b>Term Activate New Students for Fall billing - Registrar</b></p> <p>Six-Week Summer Session Exams</p>	<p>31 Six-Week Summer Session ends 6 p.m.</p>

## August 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>Week 7</b> NSC June Degrees submission - Reporting	3 Six-Week Summer Session grades due for courses ending on 07/31 - Trans/Grades  Run course repeat process (grades) - Assoc Registrar	4 Generate & Open Grade Rosters for Week 8 - Trans/Grades  Send faculty online grading bulk e-mails - with/without access to online grading - Sys/Transcripts & Grades	5 NSC Enrollment Submission - Reporting	6	7
8	9 <b>Week 8</b>	10	11	12	13 Eight-Week Summer Session Exams	14 Eight-Week Summer Session ends 6 p.m.
15	16 <b>Week 9</b>	17 Eight-Week Summer Session grades due for courses ending on 08/14 - Trans/Grades  Run course repeat process (grades) - Assoc Registrar	18 Generate & Open Grade Rosters for Week 10 - Trans/Grades  Send faculty online grading bulk e-mails - with/without access to online grading - Sys/Transcripts & Grades	19	20	21
22	23 <b>Week 10</b>	24	25 Generate & Open Grade Rosters for Kellogg - Trans/Grades  Send Kellogg faculty online grading bulk e-mails - with/without access to online grading - Sys/Transcripts & Grades	26	27	28
29	30	31 Grades due for end of Summer Session 2010 - Trans/Grades  Run course repeat process (grades) - Assoc Registrar				

## September 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 NSC Enrollment Submission – Reporting  Kellogg Summer Session grades due – Trans/Grades	8	9	10 Registration for Fall Quarter 2010 ends 5 p.m.	11
12	13	14	15	16	17	18
19	20 Send address update bulk e-mail to students	21	22	23	24	25
26	27	28	29	30		